

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 20, 2026**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 10, 2026.

FLAG SALUTE

COUNCIL ROLL CALL: Bucci, Carfagno, Dewees, Kern, Notaro, Polistina, Smith

MAYOR: Chau

APPROVAL OF MINUTES – January 6, 2026

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|----------------|---|
| 39-2026 | A RESOLUTION AUTHORIZING THE CITY OF NORTHFIELD, NJ, TO ENTER INTO A COOPERATIVE PRICING AGREEMENT |
| 40-2026 | Authorizing the Waiver of any and all Permit Fees Associated with the Installation of a 300 Amp Electrical Feeder on Property Owned by the County of Atlantic |
| 41-2026 | Amending Resolution 20-2026 Authorizing Award of Contract for Labor Relations Attorney Services through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.5, Et Seq. |
| 42-2026 | Authorization to Submit a Strategic Plan For The Governor's Council On Substance Use Disorders, And Acknowledgement Of The Terms And Conditions For The Municipal Alliance Grant – sent to dawn for review |
| 43-2026 | Amending Northfield Municipal Alliance Committee Appointments |
| 44-2026 | Employment Status Change for Substitute School Crossing Guard |
| 45-2026 | Authorization to Hire Substitute Adult School Crossing Guard |
| 46-2026 | Authorization to Hire Substitute Adult School Crossing Guard |
| 47-2026 | Authorization to Hire Substitute Adult School Crossing Guard |
| 48-2026 | To Approve an Application for Use of Facilities – NCS Field Day |
| 49-2026 | To Approve an Application for Use of Facilities – Mainland Babe Ruth |
| 50-2026 | To Approve an Application for Use of Facilities – South Jersey South Shore Baseball |
| 51-2026 | To Approve an Application For Use of Facilities – Mainland Youth Lacrosse |
| 52-2026 | To Approve an Application For Use of Facilities – Skyland Sports volleyball |
| 53-2026 | To Approve an Application For Use of Facilities – Skyland Sports field hockey |
| 54-2026 | A Resolution Creating the Title of Senior Mechanic/Operations Specialist within the City of Northfield Department of Public Works, Approving the Job Description for Same and Authorizing the Appropriate Officials to Engage in Negotiations Regarding Terms and Conditions of Employment for the Position |
| 55-2056 | Acceptance of the LOSAP Point System and Qualifiers for Members of the Northfield Volunteer Fire Co. #1 |
| 56-2026 | Authorizing Award of Professional Services Contract for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 20, 2026**

- 57-2026** Extending Award of Contract for General Repairs and Construction of Sanitary Sewer and Stormwater Facilities
- 58-2026** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b)(7) – Matters Covered Under the Attorney Client Privilege

ORDINANCE

- 1-2026** Ordinance Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield and Repealing All Ordinances Heretofore Adopted, the Provisions of which are Inconsistent Herewith
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC 1/24/2026

PAYMENT OF BILLS \$ 2,482,324.22

MEETING NOTICES

City Council February 10th 6pm Work Session
Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 39-2026**

**A RESOLUTION AUTHORIZING THE CITY OF NORTHFIELD, NJ,
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on January 20, 2026, the Common Council of the City of Northfield, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the City of Northfield, NJ.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Erland V. L. Chau, Mayor

Mary Canesi, RMC, Municipal Clerk



CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

225 White Horse Avenue, Clementon, NJ 08021
856-784-2100 • www.camdenesc.org

Daniel Del Vecchio, Superintendent
Patrick Madden, Business Administrator/ Board Sec.

COOPERATIVE PRICING SYSTEM AGREEMENT – 66CCEPS

THIS AGREEMENT is made and entered into this 20th day of January, 2026, by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Lead Agency") and various governing boards, authorities, commissions and other governmental contracting units within the State of New Jersey.

WITNESSETH

WHEREAS, the Lead Agency is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statute; and

NOW, THEREFORE, it is mutually agreed as follows:

1. The work, materials or supplies to be priced cooperatively may include computer hardware, technology supplies, office supplies, teaching supplies/materials, nursing supplies and other equipment utilized in the operation of public bodies and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. Upon approval of the Cooperative Pricing System and during each July thereafter, the Lead Agency shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it, to include such information required by N.J.A.C. 5:34-7.9. as may be amended from time to time, including:

- a. The name of the participating contracting unit, and
 - b. The name of the Lead Agency soliciting competitive bids or informal quotations,
 - c. The address and telephone number of Lead Agency, and
 - d. The State Identification Code for the Cooperative Pricing System, and
 - e. The expiration date of the Cooperative Pricing Agreement.
3. Each of the participating contracting units shall indicate, in writing to the Lead Agency, the items to be purchased by the contracting unit, the approximate quantities desired, the location for delivery and other such requirements necessary for the Lead Agency to prepare specifications as provided by law. Although the Lead Agency endeavors to serve the needs of all registered members of the Cooperative Pricing System, the Lead Agency may not be able to prepare specifications and/or solicit bids for all projects and makes no such guarantee.
4. The specifications shall be prepared and approved by the Lead Agency and filed as required by law. No changes to the specification shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
5. A single advertisement for bids/proposals or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented by the Lead Agency on behalf of all registered members desiring to purchase any item in the Cooperative Pricing System. All advertisements and solicitations shall be made in compliance with the Public School Contracts Law.
6. The Lead Agency shall receive bids or quotations on behalf of all participating contracting units. The Lead Agency shall review said bids and, on behalf of all registered members, either reject all bids, or award a contract in compliance with the Public School Contract Law and the specifications. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:
 - a. The quantities ordered for the Lead Agency's own needs, and
 - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.

The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) when required by law and, only after the Lead Agency has certified the funds available only for its own needs.

Each registered member shall: (1) certify that it has the funds available necessary for its own order(s) from the Cooperative Pricing System; (2) enter into a formal written contract directly with the successful bidder(s) when required by law and the project specifications; (3) issue purchase orders in its own name directly to the successful bidder(s) against said contract; (4) accept its own deliveries; (5) be invoiced by and receive statements from the successful bidder(s) and (6) be responsible for any tax liability. No registered member shall be responsible for payment for any items ordered or for performance generally, by or to any other registered member. Each registered member shall accordingly be liable only for its own performance and for items ordered and received by it.

The provisions of this paragraph shall be quoted or referred to and sufficiently described in all specifications for bids by the Lead Agency so that each bidder shall be on notice as to the respective responsibilities and liabilities of the registered members.

7. Nothing in this Agreement shall prevent any registered member from awarding contracts of purchase, individually and on its own behalf, with or without advertising, except that invitations for such individual bids shall not be advertised nor bids be received during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities other than, in the case of the registered member's emergency or hardship.
8. The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable as to the Lead Agency or the registered members.
9. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder.
10. This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect until any party to this Agreement shall give written notice of its intention to terminate its participation.
11. All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
12. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
13. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized representatives and their respective seals to be hereto affixed.

Insert Contracting Unit

BY:

(Authorized Signature)

NAME

Erland V. L. Chau

DATE: _____

TITLE:

Mayor

WITNESS:

(Signature)

NAME:

Mary Canesi

DATE: _____

Lead Agency

Camden County Educational Services Commission

BY:

W. Patrick Madden

Business Administrator & Board Secretary

DATE: _____

WITNESS:

(Signature)

NAME:

DATE: _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 40-2026**

**AUTHORIZING THE WAIVER OF ANY AND ALL PERMIT FEES
ASSOCIATED WITH THE INSTALLATION OF A 300 AMP
ELECTRICAL FEEDER ON PROPERTY OWNED BY THE COUNTY OF
ATLANTIC**

BE IT RESOLVED, in accordance with NJSA 52:27D-126b, the Common Council of the City of Northfield, County of Atlantic, New Jersey, hereby authorizes the City of Northfield to waive any and all permit fees associated with the installation of a 300 amp electrical feeder for the car wash facility owned and operated by the County of Atlantic, and located at New Road and Dolphin Avenue, Block 69 Lot 4, in the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 41-2026**

**AMENDING RESOLUTION 20-2026 AUTHORIZING AWARD OF
CONTRACT FOR LABOR RELATIONS ATTORNEY SERVICES
THROUGH A FAIR AND OPEN PROCESS PURSUANT TO N.J.S.A
19:44A-20.5, ET SEQ.**

WHEREAS, Resolution 20-2026 of the Council of the City of Northfield authorized and directed the Mayor and Municipal Clerk to execute a contract with Nicole Curio, Esquire with the firm of “Blaney, Donohue & Weinberg” of 2123 Dune Drive, Suite 11, Avalon, New Jersey as Labor Relations Attorney for the City of Northfield, for a term ending December 31, 2026, for the fee of \$ 175.00 per hour for legal services.

WHEREAS, “Blaney, Donohue & Weinberg” is now known as “Blaney, Weinberg & Curio, P.C.”.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Nicole Curio, Esquire with the firm of Blaney, Weinberg & Curio, P.C., 2123 Dune Drive, Suite 11, Avalon, New Jersey as Labor Relations Attorney for the City of Northfield, for a term ending December 31, 2026, for the fee of \$175.00 per hour for legal services as defined in the contract. This contract is awarded pursuant to a Fair and Open process in accordance with N.J.S.A. 19:44A-20.5, et seq.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 42-2026**

**AUTHORIZATION TO SUBMIT A STRATEGIC PLAN FOR THE
GOVERNOR'S COUNCIL ON SUBSTANCE USE DISORDERS, AND
ACKNOWLEDGEMENT OF THE TERMS AND CONDITIONS FOR THE
MUNICIPAL ALLIANCE GRANT**

WHEREAS, the Governor's Council on Substance use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth, and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

WHEREAS, the Common Council of the City of Northfield, County of Atlantic, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages, and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Common Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such substance use disorder in our community; and

WHEREAS, the Common Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Atlantic.

NOW, THEREFORE, BE IT RESOLVED that the City of Northfield, County of Atlantic, State of New hereby recognizes the following:

1. The Common Council does hereby authorize submission of a strategic plan for the Northfield Municipal Alliance grant for fiscal year 2027 (July 2026-June 2027) in the amounts of:

GCSUD	\$ 7,558.31
Cash Match	\$ 1,889.58
In-Kind	<u>\$ 5,668.73</u>
Total	\$ 15,116.62

2. The Common Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Erland Chau, Mayor

CERTIFICATION

I, Mary Canesi , Municipal Clerk of the City of Northfield, County of Atlantic, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution duly authorized by the Common Council of the City of Northfield on this 20th day of January, 2026

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 43-2026**

**AMENDING NORTHFIELD MUNICIPAL ALLIANCE
COMMITTEE APPOINTMENTS**

IT IS HEREBY RESOLVED that Resolution No. 41-2022 amending the members of the Northfield Municipal Alliance Committee, adopted January 18, 2022, by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, be and is hereby amended as follows:

BE IT FURTHER RESOLVED that the current list of members of the Northfield Municipal Alliance Committee as of January 1, 2026, shall be memorialized as follows:

Term ending 12/31/2028*

Gaetano DiMarco, Sergeant, Northfield Police Department
Tom Polistina, Council, Ward 2

Term ending 12/31/2026*

Nicole Troast, Pastor, Good Shepherd United Methodist Church
Robert Zlotnick, Atlantic Prevention Resources

Term ending 12/31/2027*

Josiah Bunting, RPh, PharmD, Bunting Family Pharmacy
Marina Campbell, Youth Representative
William VanPelt, Northfield Police Department

*subsequent terms, three-year terms.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 44-2026**

**EMPLOYMENT STATUS CHANGE FOR SUBSTITUTE
SCHOOL CROSSING GUARD**

WHEREAS, pursuant to Resolution 109-2026, the Common Council of the City of Northfield approved the hiring of Nancy Haines for the position of Substitute Adult School Crossing Guard commencing April 28, 2025; and

WHEREAS, an immediate need existed within the Police Department to fill the position of Regular Adult School Crossing Guard; and

WHEREAS, substitute School Crossing Guard Nancy Haines expressed interest; and

WHEREAS, the recommendation to change the employment status of Nancy Haines from Substitute Crossing Guard to Regular Adult School Crossing Guard, effective January 21, 2025, was made by Lieutenant Robert Dever, and by Crossing Guard Supervisor Janice Davis.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the status change of Nancy Haines from Substitute Crossing Guard to Regular Adult School Crossing Guard effective January 21, 2026, is hereby approved and memorialized.

BE IT FURTHER RESOLVED that terms and conditions of employment for Nancy Haines shall be in accordance with the Crossing Guard Rider to the Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held on this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 45-2026**

**AUTHORIZATION TO HIRE SUBSTITUTE
ADULT SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill the position of substitute Adult School Crossing Guard; and

WHEREAS, the position was advertised and an application was submitted by Mary Anne Wilczynski; and

WHEREAS, the recommendation to hire Mary Anne Wilczynski was made by Lieutenant of Police, Robert Dever.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the hiring of Mary Anne Wilczynski effective Wednesday, January 21, 2026, is hereby approved.

BE IT FURTHER RESOLVED that compensation for the Substitute Adult School Crossing Guard shall be \$40.00 per day in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held on this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 46-2026**

**AUTHORIZATION TO HIRE SUBSTITUTE
ADULT SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill the position of substitute Adult School Crossing Guard; and

WHEREAS, the position was advertised and an application was submitted by Kerry Thompson; and

WHEREAS, the recommendation to hire Kerry Thompson was made by Lieutenant of Police, Robert Dever.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the hiring of Kerry Thompson effective Wednesday, January 21, 2026, is hereby approved.

BE IT FURTHER RESOLVED that compensation for the Substitute Adult School Crossing Guard shall be \$40.00 per day in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held on this 20th day of January, 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 47-2026**

**AUTHORIZATION TO HIRE SUBSTITUTE
ADULT SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill the position of substitute Adult School Crossing Guard; and

WHEREAS, the position was advertised and an application was submitted by Deborah Ficca; and

WHEREAS, the recommendation to hire Deborah Ficca was made by Lieutenant of Police, Robert Dever.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the hiring of Deborah Ficca effective Wednesday, January 21, 2026, is hereby approved.

BE IT FURTHER RESOLVED that compensation for the Substitute Adult School Crossing Guard shall be \$40.00 per day in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held on this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD, NJ
RESOLUTION NO. 48-2026

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Kevin Morrison has properly submitted an Application for Use of Facilities requesting use of the Baseball, Softball, Football Fields and restrooms on June 8th, (rain date of June 9th), and 10th (rain date of June 11th) from 8:30am until 2:30pm for 'Field Day'; and

WHEREAS, Mr. Kevin Morrison has presented this request on behalf of the Northfield Community School.

BE IT RESOLVED that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Kevin Morrison is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities; and

BE IT FURTHER RESOLVED that all facilities are presently open to the public, however, the decision to open and or close the facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHFIELD
Application for Use of Facilities
(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Northfield Community School
2000 New Road, Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Kevin Morrison - Principal

Is the Group a Not-For-Profit Organization? Yes ☐ No ☒

Do Participants Pay a Fee for Your Sport / Event? Yes ☒ No ☐

If Yes, How Much? \$ _____ per: _____ Person _____ Day _____ Season _____ (other)

Name of Applicant / Responsible Party: Kevin Morrison Title/Affiliation: Principal

Home Address: _____

Telephone: (H) _____ (C) _____

Name and Location of Facility(ies) Being Requested: Baseball + Football Fields
and Bathrooms

For the Following Purpose: Field Days

on the Following Date(s): 6/8/26 (RD-6/9) + 6/10/26 (RD-6/11)

Specify Hours of Use: From: 8:30 am To: 2:30 pm Are Field Lights Requested*? ☐

*If Yes, Provide Dates / Times for Requested Light Use: _____

'LIGHT' USE FEE APPLIES, IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE

of Participants per Date: 200 # of Participants who are Northfield Residents: All

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 9-14

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes ☐ No ☐

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Melanie Woodard DATE: 1/5/2026
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Initial: Jra

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 49-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Pat McCarthy has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Field for baseball games and practices as follows:

Mondays through Fridays as follows:

April 1, 2026 – June 30, 2026*

and

September 1, 2026 – November 30, 2026

5:00pm to 10:00pm on all dates

*** Mr. McCarthy will coordinate any conflict dates during the Spring with South Shore Baseball – refer to Resolution No. ~~xx~~-2026, if approved.*

WHEREAS, Mr. McCarthy has presented this request on behalf of the Mainland/Northfield Babe Ruth; and

WHEREAS, said approval requires the use of lights during some hours of play where it may be needed and fees shall be paid in accordance with Chapter 250 of the Municipal Code.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Pat McCarthy is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities; and

BE IT FURTHER RESOLVED that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January, 2026.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 49-2026, ATTACHMENT

CITY OF NORTHFIELD

Application for Use of Facilities

(Other than Use of Birch Grove Park Center)



Name and Address of Organization: MAINLAND BASE RUTH BASEBALL

Tell Us Who You Are / Description and Purpose of Organization: 13-15 year old local

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? ☒ Yes ☐ No

If Yes, How Much? \$ 125 per: ☒ Person ☐ Day ☒ Season (other)

Name of Applicant / Responsible Party: Bill Ruzzio Title/Affiliation PRES.

Home Address: 2001 BAY BLVD. NORTHFIELD / PAT MCCARTHY / MEMBER

Telephone: (908) 411-XXXX (C) PAT (W)

Name and Location of Facility(ies) Being Requested:

BIRCH GROVE BASE RUTH FIELD

For the Following Purpose: GAMES & PRACTICES

on the Following Date(s): 4/1/26 - 6/3/26 (Fall Ball 9/1/26 - 11/30/26)

Specify Hours of Use: From: 5pm To: 10pm Are Field Lights Requested*? ☒ Yes

*If Yes, Provide Dates / Times for Requested Light Use: TBD

*LIGHT USE FEE APPLIES, IN ACCORDANCE WITH CHAPTER 250-8 OF THE CITY OF NORTHFIELD MUNICIPAL CODE

of Participants per Date: Approx 25 # of Participants who are Northfield Residents: TBD

Will Juveniles be Present? ☒ Yes ☐ No If Yes, What Ages? 13-15

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☒ Yes ☐ No

If Yes, Name of Municipality/ies: SOMERS POINT

Date/s and Disposition of Request/s: SAME

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature] DATE: 1/8/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

JAN 8 2026

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**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 50-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Joe Bunting has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field as follows:

Primarily Mondays and Wednesdays, with the possibility of a few Tuesdays and Thursdays as rain dates, as follows:

May 26, 2026 – August 10, 2026
7:00pm – 9:00pm on all dates

*** Mr. Bunting will coordinate any conflict dates during the Spring with Mainland/Northfield Babe Ruth Baseball - refer to Resolution No. ~~XX~~-2026, if approved.*

WHEREAS, Mr. Bunting has presented this request on behalf of South Jersey South Shore Baseball League; and

WHEREAS, said approval requires the use of lights during some hours of play where it may be needed and fees shall be paid in accordance with Chapter 250 of the Municipal Code.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Bunting subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED, that all baseball and softball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January, 2026.

Mary Canesi, RMC, Municipal Clerk

Resolution No. 50-2026, Attachment



FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 51-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, on behalf of Mainland Youth Lacrosse, Mr. Brett Hoeffecker has properly submitted an Application for Use of Facilities for the 2026 season requesting use of City of Northfield athletic fields, for lacrosse practice for boys/girls ages 8 to 14 as follows:

The City of Northfield Practice and Football Field
Monday – Friday, from February 16th – May 15th 5:00pm -8:00pm, on all dates
and
Saturdays, from February 21st – May 16th 10am – 5pm

The City of Northfield Babe Ruth Baseball Outfield Only
Monday – Friday, from February 16th – May 15th 5:00pm -8:00pm, on all dates
and
Saturdays, from February 21st – May 16th 10am – 5pm

WHEREAS, Mainland Youth Lacrosse has requested the use of the restroom facilities, and field lights; and

WHEREAS, the Football Field and Baseball Field restroom facilities are operational on a weather-dependent, seasonal basis and are currently closed for the season; and

WHEREAS, Mainland Youth Lacrosse would need to provide port-o-pots at their own expense until such time as restroom facilities are open for the season; and

WHEREAS, fees for use of lights shall be paid in accordance with Chapter 250 of the Municipal Code.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Brett Hoeffecker on behalf of Mainland Youth Lacrosse, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of this Resolution and the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED, that the football field facilities are presently open to the public, however, the decision to open and or close the facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

* insurance will be provided upon approval / dates
* check will be provided upon approval / dates

CITY OF NORTHFIELD



Resolution No. 51-2026,
Attachment

Application for Use of Facilities (Other than Use of Birch Grove Park Center)

Name and Address of Organization: Mainland Youth Lacrosse Club (MYLC)

Tell Us Who You Are / Description and Purpose of Organization: The mission of the MYLC is to teach and promote the sport of lacrosse at the youth level 3rd - 8th grade (boys/girls) for children who reside in Northfield, Linwood, and Somers Point. MYLC is an all inclusive program.
Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? ☒ Yes ☐ No

If Yes, How Much? \$ 150 per: ☒ Person ☐ Day ☒ Season ☐ (other)

Name of Applicant / Responsible Party: Brett Hoffecker Title/Affiliation Coordinator/coach

Home Address: 21 Henry Drive, Northfield

Telephone: (H) _____ (C) 484.368.7644 (W) _____

Name and Location of Facility(ies) Being Requested: Birchgrove Park football and football practice fields, Burton Ave. & Babe Ruth Baseball field (outfield only)

For the Following Purpose: Practice / Scrimmage / Games

on the Following Date(s): 2/16/26 - 5/16/26

Specify Hours of Use: From: 5:00 PM To: 8:00 PM SAT - 10:00 am - 5:00 pm
Are Field Lights Requested? ☒ YES

*If Yes, Provide Dates / Times for Requested Light Use: 5:00 PM - 8:00 PM M-F

2/16/26 - March 8 - daylight savings

**LIGHT USE FEE APPLIES IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

of Participants per Date: Big-200 # of Participants who are Northfield Residents: Majority

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 8-14

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☒ Yes ☐ No

If Yes, Name of Municipality/ies: Birchgrove, Poplar, NCS, All Wars

Date/s and Disposition of Request/s: November 2025

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature]
Signature

DATE: 1/1/2026

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 52-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, on behalf of Skyhawk Sports, Ms Miranda Duca has properly submitted an Application for Use of Facilities for the 2026 season requesting use of City of Northfield athletic fields, for volleyball clinics and multi-sport-tots programs as follows:

<u>The City of Northfield Practice and Football Field</u> Saturdays, from May 2 nd – June 6 th 9:45am – 11:15am
--

WHEREAS, Skyhawks Sports has requested the use of the restroom facilities; and

WHEREAS, the Football Field and Baseball Field restroom facilities are operational on a weather-dependent, seasonal basis and are currently closed for the season; and

WHEREAS, Skyhawks Sports would need to provide port-o-pots at their own expense until such time as restroom facilities are open for the season; and

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Ms. Miranda Duca on behalf of Skyhawks Sports, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of this Resolution and the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED, that the football field facilities are presently open to the public, however, the decision to open and or close the facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

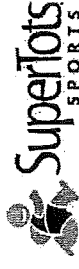
Mary Canesi, RMC, Municipal Clerk



FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Skyhawks Sports Academy - Cape Atlantic

DBA: Cape Atlantic Skyhawks
 Owner: Miranda Duca
 Email: mduca@skyhawks.com
 Phone: (609) 525-4096
 Facebook: @SkyhawksSports-CapeAtlantic
 Instagram: @SkyhawksSportsCapeAtlantic
 Address: PO Box 182
 Dennisville, NJ 08214



2026 Proposal to operate Youth Sports Programs for City of Northfield

Program	Facility Type	Day(s)	Format	Start Date	End Date	Start Time	End Time	Duration	Fee	Min/Max Campers	Age Min Yrs	Age Max Yrs
Skyhawks Volleyball Clinics	Birch Grove Park Football Field or Practice Field	Saturday	Class meets 1x weekly for 6-weeks	Saturday, May 2, 2026	Saturday, June 6, 2026	10:00 AM	11:00 AM	1-Hour	\$115.00	8/24	6	13
MultiSport-Tots	Saturday			Saturday, May 2, 2026	Saturday, June 6, 2026	10:00 AM	10:30 AM	30-min	\$99.00	4/6	2	3.5
MultiSport-Tots	Saturday			Saturday, May 2, 2026	Saturday, June 6, 2026	10:30 AM	11:00 AM	30-min	\$99.00	4/6	3.5	5
SUMMER 2026 PROPOSED PROGRAMS												
Skyhawks Field Hockey Camp		Monday-Friday	5 days for 1 week	Monday, July 20, 2026	Friday, July 24, 2026	9:00 AM	12:00 PM	3-hours	\$249	8/24	6	13
MultiSport-Tots 2's	Birch Grove Park Football Field or Practice Field	Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	9:15 AM	9:45 AM	30-min	\$50 pre-registered/\$20 drop in	4/6	2	3
MultiSport-Tots 3's		Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	9:50 AM	10:20 AM	30-min	\$50 pre-registered/\$20 drop in	4/6	3	4
MultiSport-Tots 4's		Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	10:25 AM	10:55 AM	30-min	\$50 pre-registered/\$20 drop in	4/6	4	5

Program	Description
Volleyball Clinics	Our once-weekly volleyball clinics provide youth with the opportunity to learn and practice the fundamentals of the sport while developing important life skills. The program blends the excitement of volleyball with an engaging, supportive environment. Instruction emphasizes core techniques including passing, setting, spiking, hitting, and serving. Beyond athletic development, Skyhawks Volleyball places a strong focus on leadership, teamwork, and personal growth. Participants not only improve as players but also learn to collaborate, communicate, and build confidence—skills that extend well beyond the court. Our week-long Field Hockey camp offers young athletes an engaging introduction to a sport with global appeal. In partnership with USA Field Hockey, the program emphasizes fundamentals such as stick-handling, passing, and other core techniques, all taught in a fun, game-based environment.
Field Hockey Camp	Beyond athletic instruction, the camp highlights teamwork, leadership, and personal growth. Participants not only build their skills on the field but also learn valuable life lessons that extend well beyond sports. This fast-paced program is an ideal opportunity for youth to discover Field Hockey while developing as both players and team members. We propose including Northfield in the SuperTots Multi-Sport Sampler Series offered across Atlantic County this summer for ages 2-4. This sports-based childhood development program is designed to remain low-cost for families while giving children a fun, confidence-building introduction to athletics.
SuperTots Sports	Each session features a different sport—Soccer, Flag Football, and Baseball—so participants can explore new skills, stay active outdoors, and discover what they enjoy most. SuperTots coaches create a positive, low-pressure environment where young athletes learn the fundamentals of movement, teamwork, and sportsmanship through age-appropriate games and activities. These short, flexible sessions are ideal for busy families and perfect for children who are just beginning to explore their interests.

Thank you for taking the time to review my proposal. I truly appreciate your consideration and the opportunity to explore ways we can collaborate to bring inclusive, high-quality, low-pressure youth sports programming to the community. I'm excited about the potential to work together and support local families through engaging and accessible activities.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 53-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, on behalf of Skyhawk Sports – Cape Atlantic, Ms Miranda Duca has properly submitted an Application for Use of Facilities for the 2026 season requesting use of City of Northfield athletic fields, for field hockey camp and multisports for boys/girls ages 2 to 13 as follows:

<u>The City of Northfield Practice and Football Field</u> Monday – Friday, July 20 th – July 24 th from 8:45am – 12:15pm

WHEREAS, Skyhawks Sports has requested the use of the restroom facilities; and

WHEREAS, the Football Field and Baseball Field restroom facilities are operational on a weather-dependent, seasonal basis and are currently closed for the season; and

WHEREAS, Skyhawks Sports – Cape Atlantic would need to provide port-o-pots at their own expense until such time as restroom facilities are open for the season; and

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Ms Miranda Duca on behalf of Skyhawk Sports – Cape Atlantic, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of this Resolution and the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED, that the football field facilities are presently open to the public, however, the decision to open and or close the facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

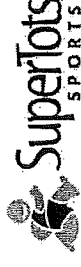
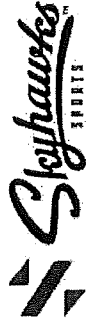
I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Skyhawks Sports Academy - Cape Atlantic

DBA: Cape Atlantic Skyhawks
 Owner: Miranda Duca
 Email: mduca@skyhawks.com
 Phone: (609) 525-4096
 Facebook: @SkyhawksSports-CapeAtlantic
 Instagram: @SkyhawksSportsCapeAtlantic
 Address: PO Box 182
 Dennisville, NJ 08214



2026 Proposal to operate Youth Sports Programs for City of Northfield

Program	Facility Type	Day(s)	Format	Start Date	End Date	Start Time	End Time	Duration	Fee	Min Campers	Age Min Yrs	Age Max Yrs
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MultiSport-Tots	Saturday			Saturday, May 2, 2026	Saturday, June 6, 2026	10:30 AM	11:00 AM	30-min	\$99.00	4/6	3.5	5

SUMMER 2026 PROPOSED PROGRAMS

Skyhawks Field Hockey Camp	Monday-Friday	5 days for 1 week	Monday, July 20, 2026	Friday, July 24, 2026	9:00 AM	12:00 PM	3-hours	\$249	8/24	6	13
MultiSport-Tots 2's	Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	9:15 AM	9:45 AM	30-min	pre-register/\$20 drop in \$50	4/6	2	3
MultiSport-Tots 3's	Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	9:50 AM	10:20 AM	30-min	pre-register/\$20 drop in \$50	4/6	3	4
MultiSport-Tots 4's	Tues-Thurs	3 days for 1 week	Tuesday, July 21, 2026	Thursday, July 23, 2026	10:25 AM	10:55 AM	30-min	pre-register/\$20 drop in \$50	4/6	4	5

Program

Description

Volleyball Clinics	Our once-weekly volleyball clinics provide youth with the opportunity to learn and practice the fundamentals of the sport while developing important life skills. The program blends the excitement of volleyball with an engaging, supportive environment. Instruction emphasizes core techniques including passing, setting, spiking, hitting, and serving. Beyond athletic development, Skyhawks Volleyball places a strong focus on leadership, teamwork, and personal growth. Participants not only improve as players but also learn to collaborate, communicate, and build confidence—skills that extend well beyond the court.
Field Hockey Camp	Our week-long Field Hockey camp offers young athletes an engaging introduction to a sport with global appeal. In partnership with USA Field Hockey, the program emphasizes fundamentals such as stick-handling, passing, and other core techniques, all taught in a fun, game-based environment.
SuperTots Sports	Beyond athletic instruction, the camp highlights teamwork, leadership, and personal growth. Participants not only build their skills on the field but also learn valuable life lessons that extend well beyond sports. This fast-paced program is an ideal opportunity for youth to discover Field Hockey while developing as both players and team members. We propose including Northfield in the SuperTots Multi-Sport Sampler Series offered across Atlantic County this summer for ages 2-4. This sports-based childhood development program is designed to remain low-cost for families while giving children a fun, confidence-building introduction to athletics. Each session features a different sport—Soccer, Flag Football, and Baseball—so participants can explore new skills, stay active outdoors, and discover what they enjoy most. SuperTots coaches create a positive, low-pressure environment where young athletes learn the fundamentals of movement, teamwork, and sportsmanship through age-appropriate games and activities. These short, flexible sessions are ideal for busy families and perfect for children who are just beginning to explore their interests.

Thank you for taking the time to review my proposal. I truly appreciate your consideration and the opportunity to explore ways we can collaborate to bring inclusive, high-quality, low-pressure youth sports programming to the community. I'm excited about the potential to work together and support local families through engaging and accessible activities.

REVISED 1/6/25

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 54-2026**

A RESOLUTION CREATING THE TITLE OF SENIOR MECHANIC/OPERATIONS SPECIALIST WITHIN THE CITY OF NORTHFIELD DEPARTMENT OF PUBLIC WORKS, APPROVING THE JOB DESCRIPTION FOR SAME AND AUTHORIZING THE APPROPRIATE OFFICIALS TO ENGAGE IN NEGOTIATIONS REGARDING TERMS AND CONDITIONS OF EMPLOYMENT FOR THE POSITION

WHEREAS, the City of Northfield has determined a need for a new position within the Department of Public Works; and

WHEREAS, the new position shall be titled Senior Mechanic/Operations Specialist; and

WHEREAS, the Superintendent of Public Works, in conjunction with the Council Chair and Labor Counsel have worked to create a job description for the position; and

WHEREAS, Council has had a chance to review and discuss the job description and wishes to create the title of Senior Mechanic/Operations Specialist with the understanding that the title will perform the functions listed in the job description; and

WHEREAS, it is recognized that this position will fall within the Government Workers Union, Local 420 and the terms and conditions for the position will need to be negotiated with the Union.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, as follows:

1. The statements in the preamble are hereby restated as if fully set forth herein.
2. The City of Northfield hereby creates the job title of Senior Mechanic/Operations Specialist.
3. The duties and requirements of the position of Senior Mechanic/Operations Specialist shall conform with the job description which is attached hereto and made a part hereof.
4. The title of Senior Mechanic/Operations Specialist shall be within the Government Workers Union, Local 420 and the appropriate City officials are hereby authorized to engage in negotiations with Union officials regarding the negotiable terms and conditions which relate to the position.
5. The position of Senior Mechanic/Operations Specialist shall be effective immediately and filled at the discretion of the Mayor and City Council

with deference to any requirements under City Ordinance or the GWU Local 420 collective negotiations agreement.

6. All City officials are hereby authorized to act in accordance with the intent of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 54-2026, ATTCHMENT

POSITION DESCRIPTION

Class Title: Senior Mechanic/Operations Specialist

Department: Public Works

Location: City Garage and any other location in the municipality as required

Bargaining Unit: GWU 420 – Blue Collar

GENERAL PURPOSE

Performs a variety of semi-skilled, skilled, advanced skilled and administrative work in maintaining the vehicle fleet and all mechanical equipment of Public Works, Police, Fire, OEM and Inspections Departments.

Performs a variety of semi-skilled, skilled, and advanced maintenance work in all aspects of Public Works, and is trained and efficient in the use of all vehicles and mechanical equipment associated with all departments within Public Works.

SUPERVISION RECEIVED

Works under the supervision of the Public Works Superintendent and Public Works Supervisor

SUPERVISION EXCERCISED

In absence of either the Public Works Superintendent or Supervisor, may act in a temporary leadership role to supervise lower-level staff and operations.

ESSENTIAL DUTIES

Plans, carries out and evaluates preventative maintenance schedules for all vehicles and mechanical equipment, either personally, or through outside vendors.

Operates a variety of diagnostic instruments, electronic testing equipment, and a variety of hand, electric, hydraulic, and air-driven tools.

Test, services and repairs fleet vehicles, mechanical equipment, and sewer pump station pumps and their components.

Operates equipment and drives vehicles of various sizes and weights in the servicing and maintenance in all departments and in loading, hauling, and unloading of various materials.

Inspects, adjusts, and replaces necessary units and related parts in the performance of repair and maintenance work.

Repairs brake, engine, electrical, fuel, hydraulic, transmission, ignition, air, exhaust, axle assemblies, wheels, tires, and related systems.

Cuts and welds metal and performs body repair, touch ups, interior/exterior customizations or modifications, and related work.

Evaluates status of mechanical equipment and vehicles, and performs, assists or schedules needed repairs.

Conducts various analyses and inspections of vehicles, mechanical systems, equipment, and pump stations to determine the most cost-effective means of maintenance, repair, or replacement.

Develops shop procedures and budget data for the maintenance and repair of vehicles and mechanical systems.

Purchases equipment, parts, and supplies used for vehicle and mechanical system maintenance.

Provides emergency field assistance to disabled vehicles and equipment as needed and appropriate.

Assists in the preparation of bid specifications for vehicles and mechanical equipment.

Assists in the preparation and administration of mechanical budgets in conformance with adopted policies and procedures.

Maintains records, prepares reports and other specialized maintenance records of equipment and mechanical equipment.

PERIPHERAL DUTIES

May serve as a member of various employee committees.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Graduation from high school diploma or GED equivalent plus specialized training in mechanics and maintenance management.
- (B) Four (4) plus years of related experience as a mechanic, and Four (4) plus years in Public Works and Sewer Operations.
- (C) Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities

- (A) Thorough knowledge of Automotive mechanics and electrical systems. Thorough knowledge of small engine repairs. Thorough knowledge of pump stations pumps, mechanical systems, and electrical components associated with such.
- (B) Advanced skill in operation of all vehicles, equipment and mechanical systems owned by the Municipality.
- (C) Ability to establish and maintain effective preventative maintenance programs, policies and procedures; Ability to maintain effective accounting and purchasing procedures; Ability to carry out assigned projects to their completion; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, supervisors, vendors and the public.

SPECIAL REQUIREMENTS

Valid State Driver's license with CDL endorsement, or ability to obtain one

Ability to obtain a C-1 New Jersey collection systems operator certification or higher.

TOOLS AND EQUIPMENT USED

Motorized vehicles for mechanical testing purposes, power and hand tools and equipment for vehicle and mechanical system work, public works operations; mechanic's tools including jacks, hydraulic lifts, air tools and other tools required for major or minor repairs and routine maintenance of motorized vehicles and equipment; electronic vehicle diagnostic equipment; computer, phone, or portable radio; Vehicles and equipment used in public works operations

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools or controls, and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel crouch or crawl. The employee is occasionally required to walk, sit, talk and hear. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift to 100 pounds. Specific vision abilities required by the job include close vision, color vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are a representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals, and are at risk of electrical shock.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 55-2026**

**ACCEPTANCE OF THE LOSAP POINT SYSTEM AND QUALIFIERS FOR
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE CO. #1**

WHEREAS, by Ordinance 13-2001, Northfield Volunteer Fire Co. #1 Length of Service Awards Program Act (LOSAP) for the City of Northfield was created pursuant to N.J.S.A. 40A:14-183 et seq.; and

WHEREAS, the following member of the Northfield Volunteer Fire Co. #1 has met his LOSAP requirements for his **24th YEAR** for the period November 1, 2024, through October 31, 2025: Donald M. Morey; and

WHEREAS, the following member has qualified for his **23rd YEAR**: Bruce Cummings; and

WHEREAS, the following member has qualified for his **22nd YEAR**: Scott Goodman; and

WHEREAS, the following member has qualified for his **21st YEAR**: Kevin Morey; and

WHEREAS, the following member has qualified for his **19th YEAR**: Brian Flaherty; and

WHEREAS, the following members have qualified for their **7th YEAR**: William Leeds and Bruce Cummings, Jr.; and

WHEREAS, the following members have qualified for their **6th YEAR**: Kirk Kerlin and Cindy Badger; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the qualifiers are accepted as presented in this Resolution, and that the aforementioned members have met the necessary requirements for the year November 1, 2024, through October 31, 2025.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 6th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 56-2026**

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT
FOR CONTINUING DISCLOSURE AGENT SERVICES AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

WHEREAS, there exists within the City of Northfield the need for the appointment of a Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record; and

WHEREAS, the anticipated value of this contract shall not exceed \$5,000.00 and funds are available for this purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Phoenix Advisors, 2000 Waterview Drive - Suite 101, Hamilton, NJ 08691 as the Continuing Disclosure Agent for the City of Northfield, for the 2025 fiscal year, for an amount not to exceed \$5,000.00.

BE IT FURTHER RESOLVED, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line 06-20-155-200.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 57-2026**

**EXTENDING AWARD OF CONTRACT
FOR GENERAL REPAIRS AND CONSTRUCTION
OF SANITARY SEWER AND STORMWATER FACILITIES**

WHEREAS, there is a need for the services of a professional contractor to perform general repairs and construction of the City of Northfield Sanitary Sewer and Stormwater facilities on occasions when the need for said services is beyond the manpower and equipment capabilities of the City of Northfield; and

WHEREAS, by Resolution 36-2024 the Common Council of the City of Northfield awarded a contract for the above services to Mathis Construction Company, Inc. based on their low bid of \$932,255.00 for a 2-year period; and

WHEREAS, the Common Council of the City of Northfield and Mathis Construction Company, Inc. agreed to extend the aforesaid contract through February 28, 2026, in accordance with the letter dated December 8, 2025, attached hereto as Exhibit "A".

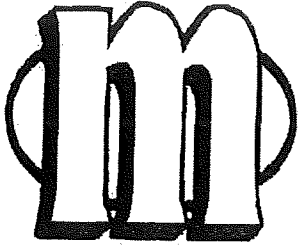
BE IT RESOLVED that the Common Council of the City of Northfield hereby extends the aforesaid contract through February 28, 2026, in accordance with the letter dated December 8, 2025, attached hereto as Exhibit "A" and directs the Mayor of the City of Northfield to countersign Exhibit "A" and provide Mathis Construction Company, Inc. with a copy same forthwith.

BE IT FURTHER RESOLVED that Certification of the Availability of funds has been received from the Chief Finance Officer.

BE IT FURTHER RESOLVED, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of January 2026.

Mary Canesi, Municipal Clerk



Mathis Construction Co., Inc.
GENERAL CONTRACTORS

1510 Route 539 - Suite 1
Little Egg Harbor, NJ 08087

Phone: (609) 296-3728
Fax: (609) 296-2513
Email: Mail@mathisconst.com
Web Address: www.mathisconst.com

December 8, 2025

Mayor & Council
The City of Northfield
1600 Shore Road
Northfield, New Jersey 08225

Re: Bid Price Extension Notification
General Repairs and Construction of Sanitary Sewer & Stormwater Facilities

Dear Mayor & Council,

With regard to the above contract, Mathis Construction Co., Inc. is willing to extend this contract through February 28, 2026 at the current unit costs in our contract.

If an extension further is required, the applicable increase based on the Local Public Contract Law – Current “Index Rate” will be necessary.

Should you have any questions or concerns please do not hesitate to contact me.

Sincerely,

Melissa Mathis
Vice President

The terms and conditions of this letter are hereby accepted:

Erland Chau, Mayor

Date _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 58-2026**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(b)(7) – MATTERS COVERED UNDER THE ATTORNEY CLIENT
PRIVILEGE**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public pending City projects and the engineering oversight of and responsibility for same given the calendar year 2026 contractual change in City Engineering firms, discussions that require Council deliberation, confidentiality and attorney client privilege.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 20th day of January 2026.

Mary Canesi, RMC, Municipal Clerk